

Forest Heath District Council					2014/15 Q2 Budget Monitoring Report	
Detail by Head of Service					Appendix A	
HS01 CORPORATE EXPENDITURE						
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Year End Variance Notes
1100	Corporate Expenditure	234,997	234,022	-975	0	
1150	Non-Distributed Costs	0	40,679	40,679	0	Expected to be on budget at year end
<b>Corporate Expenditure:</b>		<b>234,997</b>	<b>274,701</b>	<b>39,704</b>	<b>0</b>	
1020	Emergency Planning	17,392	16,652	-740	0	
<b>Emergency Planning:</b>		<b>17,392</b>	<b>16,652</b>	<b>-740</b>	<b>0</b>	
<b>TOTALS: CORPORATE EXPENDITURE:</b>		<b>252,389</b>	<b>291,353</b>	<b>38,964</b>	<b>0</b>	
HS02 RESOURCES & PERFORMANCE						
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Comments
1000	Resources & Performance	159,122	198,084	38,962	0	Expected to be on budget at year end.
1090	Grants to Organisations	182,784	179,908	-2,876	0	
8000	General Fund Adjustments	1,348,574	1,356,985	8,411	10,000	£10k business rate income less than anticipated
<b>Resources &amp; Performance:</b>		<b>1,690,480</b>	<b>1,734,977</b>	<b>44,497</b>	<b>10,000</b>	
1001	Internal Audit	31,862	7,362	-24,500	0	
<b>Internal Audit:</b>		<b>31,862</b>	<b>7,362</b>	<b>-24,500</b>	<b>0</b>	
1002	ICT	275,886	108,502	-167,384	0	Shared service recharge needed
<b>ICT:</b>		<b>275,886</b>	<b>108,502</b>	<b>-167,384</b>	<b>0</b>	
1010	Anglia Revenues Partnership	378,207	374,325	-3,882	-4,000	New partner (Fenland Council) joining the partnership.
1012	Council Tax Administration	-62,844	-72,997	-10,153	0	
1013	Business Rate Administration	-39,999	-28,192	11,807	-27,000	Discretionary relief budgeted not required £20k, Court Costs income £7k not budgeted
4090	Housing Benefits	-264,569	-63,544	201,025	100,000	Based on 2013/14 housing benefit recovery, there will be a shortfall of £100k against budget.
<b>Anglia Revenues Partnership:</b>		<b>10,795</b>	<b>209,592</b>	<b>198,797</b>	<b>69,000</b>	
<b>TOTALS: RESOURCES &amp; PERFORMANCE:</b>		<b>2,009,023</b>	<b>2,060,433</b>	<b>51,410</b>	<b>79,000</b>	
HS03 HUMAN RESOURCES & ORGANISATIONAL DEVELOPMENT						
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Comments
1030	Human Resources & Payroll	31,894	23,682	-8,212	-5,000	Expected to be on Budget
<b>Human Resources:</b>		<b>31,894</b>	<b>23,682</b>	<b>-8,212</b>	<b>-5,000</b>	

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1032	Health & Safety	29,856	28,183	-1,673	0	Expected to be on Budget
<b>Health &amp; Safety:</b>		<b>29,856</b>	<b>28,183</b>	<b>-1,673</b>	<b>0</b>	
1031	Central Training Services	45,711	35,414	-10,297	0	Expected to be on Budget
<b>Learning &amp; Development:</b>		<b>45,711</b>	<b>35,414</b>	<b>-10,297</b>	<b>0</b>	
<b>TOTALS: HUMAN RESOURCES &amp; ORG.DEVELOPMENT:</b>		<b>107,461</b>	<b>87,279</b>	<b>-20,182</b>	<b>-5,000</b>	
<b>HS04 LEGAL &amp; DEMOCRATIC SERVICES</b>						
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Comments
1040	Legal Services	102,496	115,462	12,966		
<b>Legal Services:</b>		<b>102,496</b>	<b>115,462</b>	<b>12,966</b>	<b>0</b>	
1130	Democratic Services	58,874	57,080	-1,794		
1131	Members Expenses	109,759	108,085	-1,674		
1132	Mayoralty & Civic Functions	1,500	-690	-2,190		
<b>Democratic Services:</b>		<b>170,133</b>	<b>164,475</b>	<b>-5,658</b>	<b>0</b>	
1041	Electoral Registration	41,313	9,695	-31,618		Expected to be on budget at year end.
1042	Election Expenses	16,642	27,744	11,102		
<b>Elections:</b>		<b>57,955</b>	<b>37,439</b>	<b>-20,516</b>	<b>0</b>	
<b>TOTALS: LEGAL &amp; DEMOCRATIC SERVICES:</b>		<b>330,584</b>	<b>317,376</b>	<b>-13,208</b>	<b>0</b>	
<b>HS05 POLICY, COMMUNICATIONS &amp; CUSTOMERS</b>						
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Comments
1140	Policy	66,080	58,033	-8,047		
<b>Policy:</b>		<b>66,080</b>	<b>58,033</b>	<b>-8,047</b>	<b>0</b>	
1141	Communications	48,808	38,153	-10,655		
<b>Communications:</b>		<b>48,808</b>	<b>38,153</b>	<b>-10,655</b>	<b>0</b>	
1050	Customer Services	189,351	242,118	52,767		Expected to be on budget at year end.
3100	Bus Stations	30,428	26,596	-3,832		
<b>Customer Services:</b>		<b>219,779</b>	<b>268,714</b>	<b>48,935</b>	<b>0</b>	
<b>TOTALS: POLICY, COMMUNICATIONS &amp; CUSTOMERS:</b>		<b>334,667</b>	<b>364,900</b>	<b>30,233</b>	<b>0</b>	
<b>HS06 WASTE MANAGEMENT &amp; PROPERTY SERVICES</b>						
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Comments

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3000	Depots	27,955	26,485	-1,470		
3065	Waste & Cleansing Operatives	570,428	600,764	30,336		Expected to be on budget at year end.
6020	Markets	-8,693	107	8,800		
<b>Operational:</b>		<b>589,690</b>	<b>627,356</b>	<b>37,666</b>	<b>0</b>	
3030	Street Cleansing	69,742	52,862	-16,880	0	
3040	Refuse Collection (Black Bin)	100,659	67,717	-32,942	0	
3041	Recycling Collection (Blue Bin)	-20,909	-114,553	-93,644	-150,000	6 month rebate for previously paid gate fee expenditure for dry recyclables, not budgeted for.
3042	Compostable Collection (Brown Bin)	-10,641	-37,910	-27,269	-50,000	Waste tipping charges expected to be lower than budgeted.
3043	Bulky, Fridges, Metal & Scrap Collection	6,937	1,081	-5,856	0	
3044	Clinical & Hazardous Waste Collection	624	1,914	1,290	0	
3045	Multi-Bank Recycling Sites	4,542	9,023	4,481	0	
3048	Trade Waste	-240,040	-315,908	-75,868	-100,000	Additional income from trade waste fees
<b>Waste - Business &amp; Commercial@</b>		<b>-89,086</b>	<b>-335,774</b>	<b>-246,688</b>	<b>-300,000</b>	
1080	Property Services	95,359	73,887	-21,472	0	
<b>Property Maintenance:</b>		<b>95,359</b>	<b>73,887</b>	<b>-21,472</b>	<b>0</b>	
1081	Estates Management	-917	7,582	8,499	0	
6000	Industrial & Business Units	-277,029	-245,608	31,421	80,000	Budget includes £64,400 rent income for properties which are currently being refurbished in year under the Councils Asset Management Plans . It is anticipated that they will not get any rental income until 2015/16.
6010	Town Centres & Shops	-409,690	-382,454	27,236	30,000	The rent expected from The Guineas was £450,000. The latest forecast from Ashdown Phillips was £420,000.
<b>Property Management:</b>		<b>-687,636</b>	<b>-620,480</b>	<b>67,156</b>	<b>110,000</b>	
1072	Offices: College Heath Road	185,602	196,167	10,565	0	
1073	Offices: Brandon & Newmarket Guineas	0	0	0	0	
1075	Courier & Postal Service	70,544	68,215	-2,329	0	
1076	Printing & Copying Service	23,643	15,175	-8,468	0	
3020	Public Conveniences	31,301	36,485	5,184	0	
3070	District Highways Services	5,004	1,052	-3,952	0	
3072	Land Drainage & Associated Works	69,795	74,500	4,705	0	
<b>Facilities &amp; Highways Services:</b>		<b>385,889</b>	<b>391,594</b>	<b>5,705</b>	<b>0</b>	
1082	CCTV & Support	11,136	12,010	874	0	
3025	CCTV	44,015	49,021	5,006	0	
<b>CCTV &amp; Support:</b>		<b>55,151</b>	<b>61,031</b>	<b>5,880</b>	<b>0</b>	
3110	Off Street Car Parks	-116,634	-92,207	24,427	0	
<b>Car Parking:</b>		<b>-116,634</b>	<b>-92,207</b>	<b>24,427</b>	<b>0</b>	
<b>TOTALS: WASTE MANAGEMENT &amp; PROPERTY SERVICES:</b>		<b>232,733</b>	<b>105,407</b>	<b>-127,326</b>	<b>-190,000</b>	
<b>HS07 LEISURE, CULTURE &amp; COMMUNITIES</b>						
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2000	Leisure Services Management & Support	0	-6,574	-6,574	0	
2017	Arboriculture (Tree Maintenance Works)	151,060	90,509	-60,551	-35,000	Savings on tree maintenance contract work
2020	Other Parks and Play Provision	143,936	74,115	-69,821	0	
2025	Children's Play Areas	24,777	21,401	-3,376	0	
<b>Leisure &amp; Cultural - Parks</b>		<b>319,773</b>	<b>179,451</b>	<b>-140,322</b>	<b>-35,000</b>	
2030	Arts, Heritage & Cultural Services	-37,106	-44,494	-7,388	0	
2036	Heritage Sites & Monuments	0	237	237	0	
2070	Tourist Information Centres	0	-18	-18	0	
2095	Palace House and Stables	-3	28,209	28,212	30,000	Business rate and insurance costs not budgeted, linked to Home of Horseracing Project.
<b>Leisure &amp; Cultural - TIC &amp; Heritage:</b>		<b>-37,109</b>	<b>-16,066</b>	<b>21,043</b>	<b>30,000</b>	
2090	The Pavilion - Lady Wolverton Playingfield	-3,885	-4,822	-937	0	
<b>Leisure &amp; Cultural - Public Halls:</b>		<b>-3,885</b>	<b>-4,822</b>	<b>-937</b>	<b>0</b>	
2040	Sports & Leisure Centres	550,264	536,269	-13,995	0	
<b>Commercial - Marketing:</b>		<b>550,264</b>	<b>536,269</b>	<b>-13,995</b>	<b>0</b>	
2041	Sports Development & Community Recreation	10,265	4,666	-5,599	0	
2080	Community Development	142,881	200,230	57,349	0	Expected to be on budget at year end
2085	Community Centres	4,474	10,456	5,982	0	
1051	Concessionary Transport	11,015	17,886	6,871	0	
<b>Families &amp; Communities:</b>		<b>168,635</b>	<b>233,238</b>	<b>64,603</b>	<b>0</b>	
<b>TOTALS: LEISURE, CULTURE &amp; COMMUNITIES:</b>		<b>997,678</b>	<b>928,070</b>	<b>-69,608</b>	<b>-5,000</b>	
<b>HS08 PLANNING &amp; REGULATORY SERVICES</b>						
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Comments
5000	Development Control	-51,436	20,701	72,137	0	Additional planning fee income expected of £63k. External legal fees and enforcement costs are over and above the salary savings from vacant posts by £13k. The extra income is to be set aside for a project lead and project team to delivery planning system improvements.
<b>Development Control:</b>		<b>-51,436</b>	<b>20,701</b>	<b>72,137</b>	<b>0</b>	
5005	Planning Policy	51,530	37,128	-14,402	0	
5006	Local Plan	3,500	3,807	307	0	
<b>Place Shaping:</b>		<b>55,030</b>	<b>40,935</b>	<b>-14,095</b>	<b>0</b>	
1060	Land Charges	-53,047	-59,102	-6,055	-10,000	Additional fee income
5010	Building Control	-31,349	-34,999	-3,650	34,000	As at November 2014 the estimated level of building control income will be lower than was predicted at this time last year.
5015	Planning & Regulatory Support	84,792	86,851	2,059	0	
<b>Business (BC &amp; Support):</b>		<b>396</b>	<b>-7,250</b>	<b>-7,646</b>	<b>24,000</b>	

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3090	Prevention of Pollution	12,848	10,622	-2,226	0	
3091	Environmental Management	15,777	14,410	-1,367	0	
3092	Drinking Water Quality	13,345	13,687	342	0	
3093	Climate Change	1,118	974	-144	0	
4020	Home Energy Conservation	10,589	0	-10,589	-5,000	
<b>Environment:</b>		<b>53,677</b>	<b>39,693</b>	<b>-13,984</b>	<b>-5,000</b>	
3095	Licensing	-6,557	-17,352	-10,795	-14,000	Additional fee Income

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3096	Hackney Carriage & Private Hire Licensing	-24,096	-29,180	-5,084	-12,000	Additional fee Income
3097	Food Safety	33,996	25,975	-8,021	-5,000	
3098	Health & Safety at Work Act/Enforcement	33,924	26,229	-7,695	-5,000	
<b>Business Reg &amp; Licensing:</b>		<b>37,267</b>	<b>5,672</b>	<b>-31,595</b>	<b>-36,000</b>	
<b>TOTALS: PLANNING &amp; REGULATORY SERVICES:</b>		<b>94,934</b>	<b>99,751</b>	<b>4,817</b>	<b>-17,000</b>	
<b>HS09 ECONOMIC DEVELOPMENT &amp; GROWTH</b>						
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Comments
5020	Economic Development & Growth	51,795	65,365	13,570	0	
5021	Strategic Tourism & Markets	13,007	783	-12,224	0	
5024	Vibrant Town Centres	29,041	10,852	-18,189	0	
<b>Economic Development &amp; Growth:</b>		<b>93,843</b>	<b>77,000</b>	<b>-16,843</b>	<b>0</b>	
<b>TOTALS: ECONOMIC DEVELOPMENT AND GROWTH</b>		<b>93,843</b>	<b>77,000</b>	<b>-16,843</b>	<b>0</b>	
<b>HS10 HOUSING</b>						
Cost Centre	Cost Centre Description	Budget to Date £	Actual to Date £	Variance to Date £	Y/E Forecast Variance £	Comments
4021	Housing Renewals	34,077	32,051	-2,026	-3,000	
4031	Burial of the Dead	4,362	4,488	126	0	
4032	Gypsies & Travellers	4,362	4,488	126	0	
4033	Other Public Health Services	61,738	88,787	27,049	0	Expected to be on budget at year end.
<b>Public Health &amp; Housing:</b>		<b>104,539</b>	<b>129,814</b>	<b>25,275</b>	<b>-3,000</b>	
4000	Housing Development & Strategy	12,471	65,933	53,462	25,000	£20k spent on Suffolk Housing Survey
<b>Housing Development &amp; Strategy:</b>		<b>12,471</b>	<b>65,933</b>	<b>53,462</b>	<b>25,000</b>	
4010	Homelessness	41,883	28,747	-13,136	-10,000	Accomodation costs lower than expected
4011	Housing Advice & Choice Based Lettings	91,098	88,850	-2,248	-4,000	
4015	Non-HRA Housing Properties	1,166	-756	-1,922	-4,000	Additional Rental income
<b>Housing Options:</b>		<b>134,147</b>	<b>116,841</b>	<b>-17,306</b>	<b>-18,000</b>	
4005	Housing Business & Partnerships	0	593	593	0	
<b>Housing Business &amp; Partnerships:</b>		<b>0</b>	<b>593</b>	<b>593</b>	<b>0</b>	
<b>TOTALS: HOUSING:</b>		<b>251,157</b>	<b>313,181</b>	<b>62,024</b>	<b>4,000</b>	